

ANNUAL RENEWAL APPLICATION

***Due by Friday, July 14, 2017**



ALL Maisin Scholars must submit an Annual Renewal in order to be considered for Fall disbursement. Complete this application after the conclusion of your Spring term. NO FAX OR EMAILED MATERIALS ACCEPTED.

Mail or drop off at our office the following documents with your **TYPED** and **HAND-SIGNED** renewal application:

1. Sealed official transcript (unofficial transcripts NOT accepted)
2. A 2-3 page, double-spaced essay describing your educational experience over the past year. Discuss your major, what you enjoyed about school, challenges you encountered and/or improvements you want to make, and plans for the coming year
3. Upcoming semester/quarter class schedule (if applicable)
4. Financial aid award summary
5. *New Requirement* Up-to-date resume

*Community college students have additional requirements. Call our Education Advisor for an appointment at 415.695.5400 Ext. 3016.

- APPLICATION MUST BE TYPED -

APPLICANT INFORMATION

Check all that apply:

- Transferred institutions Supplemental award recipient Requesting a semester/quarter(s) off
 Community college student Have deferred your scholarship for the previous academic term

Name: _____ Year of High School Graduation: _____

Current Address: _____

City: _____ State: _____ ZIP: _____

Home Phone: _____ Cell Phone: _____ Email: _____

EMERGENCY CONTACT

Name: _____ Phone: _____

Relationship to you: _____ Email: _____

CURRENT COLLEGE INFORMATION

Current college of enrollment for Fall 2017: _____ Student ID#: _____

College Status: _____ College units completed to date: _____ Spring GPA: _____ Cumulative GPA: _____

Major: _____ Career Goal: _____

If you've transferred schools since your last renewal, please indicate your previous school:

You must also provide the following with your renewal:

- ✓ Proof of enrollment (admissions letter)
- ✓ Student ID#
- ✓ Financial aid award summary
- ✓ Class schedule
- ✓ Placement test results (required for community college students ONLY)

For Maisin Office Use ONLY

Application received on: _____ Processed by: _____

____ Approved ____ Denied ____ Hold ____ Partial Disbursement Amount: \$ _____ Approved by: _____ Date: _____

Academic Probation Schedule Mid-Term Check-In

Comments: _____

Mail or bring the completed packet to: Maisin Scholar Award; 2730 Bryant St, 2nd Fl; San Francisco, CA 94110.
Questions? Call us at 415.695.5400 Ext. 3007 Monday-Friday between the hours of 9:30am-5:00pm or email us at maisinfo@sfeedfund.org.

SPECIAL CIRCUMSTANCES
only complete if it pertains to your situation

Request Deferral of Funds

Select this option if you want us to hold your funding for a semester/quarter. Subject to approval and not available to students with GPAs below 2.0.

Will you be enrolled in school?

- Yes No. If you will not be enrolled this Fall, please include a written explanation with this packet.

Request to be reconsidered for the Maisin scholarship because you were not enrolled for one or more academic terms this past year and/or failed to complete the 2016 Annual Renewal.

Attach a written explanation for your academic leave and/or failure to submit the 2016 Annual Renewal and specify your current enrollment or college re-entry plan. You must also contact us to schedule an in-person meeting.

Extension Request (only for students who have exhausted their scholarship)

For 5th or 6th year students graduating this coming Fall or Spring term and seeking additional funds. Subject to available funds and timely submission of all documents. Provide the following documents with your completed renewal application to be considered:

- ✓ Letter from Department/Major Advisor stating your expected graduation date, on official letterhead
- ✓ Graduation/Degree Plan **signed by advisor** (outlining courses you've taken and remaining courses for degree completion)
- ✓ Copy of graduation application
- ✓ Class schedule

Supplemental Award Recipients Additional Requirement

Provide a sample of your **graded** work, ideally an essay or academic paper of at least 2 pages in length and with comments from your professor or TA. We want to see evidence of your intellectual development and progress made toward your college goals. We also accept PowerPoint presentations if there is a graded script, and media/video pieces paired if they come with a report.

SCHOLAR SIGNATURE

I certify that the above information is true and correct.

Student Name (print): _____

Student Signature (hand sign): _____

Date: _____

- Please contact me about internships at Maisin and other local community-based/college access organizations!

For Maisin Office Use ONLY

Community College Scholars	Four-Year Scholars	Supplemental Award Recipients
Documents submitted: ___ Completed, signed app ___ Official transcript ___ Class schedule ___ Educational Plan ___ Essay ___ Resume ___ Other documents requested:	Documents submitted: ___ Completed, signed app ___ Official transcript ___ Class schedule ___ Financial aid award letter ___ Essay ___ Resume ___ Other documents requested:	Documents submitted: ___ Completed, signed app ___ Official transcript ___ Class schedule ___ Financial aid award letter ___ Graded work sample ___ Essay ___ Resume ___ Other documents requested:
Counseling session completed: _____ (initials)		
Documents verified by: _____ (initials)	Documents verified by: _____ (initials)	Documents verified by: _____ (initials)

If student is transferring, the following must also be submitted:

- ___ Admissions letter ___ Financial Aid Summary ___ Student ID ___ Test Scores