

Transfer of Schools Form

Submit this form if transferring in the middle of a semester or between the fall and spring semesters. If transferring between spring and fall, use the Annual Renewal Application.



STUDENT INFORMATION

Name:	Date:
High School Class of:	
Address:	Email:
Cell Phone:	Home Phone:
Emergency Contact Name:	Contact Phone:
I am a: <input type="checkbox"/> Community College Student <input type="checkbox"/> 4-Year/Baccalaureate Student <input type="checkbox"/> Supplemental Award Recipient	

SCHOOL INFORMATION

Are you transferring from:

- Community College to Community College? Yes No
- Community College to 4-Year Institution? Yes No
- 4-Year Institution to 4-Year Institution? Yes No
- 4-Year Institution to Community College? Yes No

Transferring From:	Transferring To:
New School Address:	City: State: Zip:
New Student ID:	Career Goal:
Major/Minor:	Degree Type: <input type="checkbox"/> AA/AS <input type="checkbox"/> BA/BS <input type="checkbox"/> MA/MS <input type="checkbox"/> Doctorate

Reason for transfer:

Has your institution been informed of your intent to transfer? Yes No

Did you contact the Financial Aid office to return any remaining funds to the Maisin Scholar Award? Yes No

Include the following documents with your Transfer of Schools Form:

- A copy of your admissions letter
- A copy of your new spring/winter semester class schedule
- A copy of your Unofficial Transcript from the institution you are transferring from
- Financial Aid Report (FAFSA and Institution Award Summary)

Mail or hand-deliver all documents to: SF Education Fund
 Maisin Scholar Award
 2730 Bryant St, 2nd Fl.
 SF, CA, 94110

For Maisin Office Use Only	
Data Updated in Salesforce on: ____/____/____	Maisin Staff Name: _____
Documents Verified: ___ Admissions Letter ___ Class Schedule ___ Unofficial Transcript ___ Complete Transfer of School Form ___ Financial Aid Report	